



Adult Mental Health Initiative

Benton, Sherburne, Stearns, Wright Counties

531 Dewey Street • PO Box 740 • Foley, MN 56329

Ph: 320.968.5277 • Fx: 320.968.5330 • <http://mnmentalhealth.org>

April 10, 2017

Re: Vocational Services Request for Proposals (RFP)

To Whom It May Concern,

The CommUNITY Adult Mental Health Initiative (CAMHI) invites the submission of proposals for vocational services to adults with serious and persistent mental illness (S.P.M.I.) who are residents of Benton, Sherburne, Stearns, and Wright counties.

At this time, CAMHI currently has up to \$36,000 in funds available for this project. New proposals are sought every three years. Provider(s) selected through this R.F.P. process may have funding renewed annually, pending availability, if the program meets the needs outlined in the attached R.F.P. Please note funding amount is subject to change and CAMHI cannot guarantee funding each year.

CAMHI would like to encourage providers with new or innovative vocational service programs to submit a proposal. However, providers with programs consistent with Evidenced Based Practices for Supported Employment will be given preference.

Should you have any questions, please don't hesitate to contact me.

Sincerely,

Bethany Oberg
Initiative Coordinator
CommUNITY Adult Mental Health Initiative



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Vocational Services Request for Proposals (RFP)

Background

Lack of fair and competitive employment options/resources and difficulty with access to employment training programs are barriers identified for people living with a mental illness to become engaged in employment. Work can promote recovery and wellness; and often times, is an essential piece to a person's mental health treatment plan. While supported employment programs are known to provide the help a person with mental illness may need to find and maintain employment, being able to easily and quickly access the existing programs are limited.

The CommUNITY Adult Mental Health Initiative (CAMHI) encompasses Benton, Sherburne, Stearns, and Wright Counties. The mission of CAMHI is to provide support for persons experiencing serious mental health problems to enhance their contributions to the community. The Initiative currently has up to \$36,000 in renewable funds available for this project. The funding may be renewed, pending availability, and if the program meets the needs outlined in this R.F.P. Proposals are being sought from interested mental health providers for the delivery of a vocational services to adults with serious and persistent mental illness (S.P.M.I.) who are residents of the four county area. Preference given to funding requests specifically related to evidenced based practices.

Objective

The program will be designed for persons with a Serious and Persistent Mental Illness (SPMI) by assisting them in achieving their goals in obtaining and maintaining gainful employment.

Agency Responsibilities

1. Provide vocational services to individuals. These services can to include:
 - Job Coaching
 - Job Support
 - Career Advancement for persons with Serious and Persistent Mental Illness who's County of Financial Responsibility is Benton, Sherburne, Stearns or Wright Counties.
2. Agree to serve at least 10 participants. Of those 10 participants, 80% of participants should be placed in competitive employment with 75% retention at 90 days and 65% retention at 180 days.
3. Provide outcome reporting at CAMHI Advisory Committee meetings.
 - Quarterly reports will also be submitted to the CommUNITY Program Coordinator according to

information required on the Adult Mental Health Grant Quarterly Data Reporting Tool as designated by Minnesota Department of Human Services.

4. Services will be consistent with Evidenced Based Practices Supported Employment to the best ability of the agency.

Proposal Requirements

1. Detailed description of service to be provided
2. Program budget of expenditures
3. Define outcome measurements
4. Contact Information

Process and Timeline for submitting proposals

Completed proposals must be received no later than 4:30 P.M. on May 26, 2017. Proposals received after the deadline cannot be accepted. Proposals will be presented to the CAMHI Joint Powers Board at the first Board meeting following the deadline.

Please send proposals to:

CommUNITY Adult Mental Health Initiative
Bethany Oberg, Initiative Coordinator
P.O. Box 740
Foley, MN 56329
Phone: 320-968-5277
Email: CAMHI@co.benton.mn.us